

Date and Time:	February 12, 2019
Location:	Virtual on WebEx
Board members:	Angela Watt, Gina Smith, Deb Phillips, Jacqueline Gartner, Emily Speight, Mike Clarke, Jordan Uytterhagen, Ken Oldenburger
Vacant Positions:	Programming, Membership

Item #	Description	Time Allotted	Discussion Leader
1.	Approval of Agenda	2 min	All
2.	Review and Approval of Minutes	1 min	All
3.	Actions Items from Previous Meeting a) See list from previous meeting (Agendas Materials & Minutes Folder on SharePoint)	10 min	All
3 a.	Welcome from ARMA Canada	5	Ken Oldenburger
4.	Directors Reports a) President b) President Elect c) Treasurer d) Membership Director - vacant e) Marketing Director f) Communications Director g) Webmaster – no report submitted	25	All
5.	New Business/Motions a) Zoom Subscription b) ARMA Conferences c) Budget for March Event d) Sponsorship	25	Angela, Deb, Gina, Mark

Next Meeting:

Date and Time:	March 12, 2019 @ 12:00pm MST
Location:	Virtual