**Date and Time:** Thursday, June 27, 2018; 11:00am - 1:00pm  
**Location:** [ZOOM Meeting](#) Meeting ID: 451-346-010  
**Board members:** Angela Watt; Deb Phillips; Emily Speight; Gina Smith; Jacqueline Gartner, Mike Clarke  
**Vacant Positions:** Membership Director; Programming Director

<table>
<thead>
<tr>
<th>Item #</th>
<th>Description</th>
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<th>Discussion Leader</th>
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<tr>
<td>1.</td>
<td>Welcome and Introductions</td>
<td>5min</td>
<td>Angela Watt</td>
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| 2.     | Board Activities for 2018/2019  
   a) Programming Events – Successes & Wins  
   b) Outreach | 15 min | Angela Watt |
| 3.     | Financial Update  
   a) Financial Statement presentation | 5 min | Deb Phillips |
| 4.     | Membership Survey  
   a) Questions  
   b) Awards & Recognition | 10 min | Jacqueline Gartner |
| 5.     | Announcement of Incumbent Board (2019/2020) | 5 min | Angela Watt |
| 6.     | Yearly Summary for Director Portfolios  
   a) Vice President  
   b) Secretary  
   c) Communications  
   d) President | 20 min | Angela Watt  
Emily Smith  
Emily Speight  
Jacqueline Gartner |
| 7.     | Updates from ARMA Canada and ARMA International  
   a) We Are Connected – ARMA Canada Conference  
   b) Saguese & ARMAyeg Connector  
   c) ARMA Canada positions available  
   d) ARMA Canada website upgrade  
   e) Student engagement  
   f) Wins & Challenges from across ARMA Canada | 20 min | Angela Watt  
Emily Speight |
| 8.     | Questions | 15 min | Angela Watt |
| 9.     | Closing | 5 min | Angela Watt |

**Next Meeting:**  
**Date and Time:** TBD  
**Location:**