

Date and Time:	Thursday, June 27, 2019; 11:00am - 1:00pm
Location:	ZOOM Meeting Meeting ID: 451-346-010
Board members:	Angela Watt; Deb Phillips; Emily Speight; Gina Smith; Jacqueline Gartner, Mike Clarke
Vacant Positions:	Membership Director; Programming Director

Item #	Description	Time Allotted	Discussion Leader
1.	Welcome and Introductions Motion to begin AGM at 11:05am	5min	Angela Watt
2.	Board Activities for 2018/2019 <ul style="list-style-type: none"> a) Programming Events – Successes & Wins <ul style="list-style-type: none"> – ZOOM functioning well for board meetings & webinars – Asked to present at ARMA Canada b) Outreach <ul style="list-style-type: none"> – Post-secondary membership @ Grant MacEwan – Activities presented at ARMA Canada 	15 min	Angela Watt
3.	Financial Update <ul style="list-style-type: none"> a) Financial Statement presentation 	5 min	Deb Phillips
4.	Membership Survey <ul style="list-style-type: none"> a) Questions b) Awards & Recognition <ul style="list-style-type: none"> – 4 Awards: Member, Chapter, Leader, Student – Marlena Muskings awarded Volunteer of the year with a professional membership – Jacqueline Gartner awarded Member of the Year 	10 min	Jacqueline Gartner
5.	Announcement of Incumbent Board (2019/2020) <ul style="list-style-type: none"> – President - Angela Watt – Vice President - Emily Speight – Treasurer - Deb Phillips – Secretary - Catherine Logan-Grainger – Communications - Jacqueline Gartner – Membership - Gabriela Barker 	5 min	Angela Watt
6.	Yearly Summary for Director Portfolios <ul style="list-style-type: none"> a) Vice President b) Secretary c) Communications d) President 	20 min	Angela Watt Gina Smith Emily Speight Jacqueline Gartner
7.	Updates from ARMA Canada and ARMA International <ul style="list-style-type: none"> a) ARMA International presentation <ul style="list-style-type: none"> – Liz Icenogle, Executive Director b) ARMA Canada updates <ul style="list-style-type: none"> – Ken Oldenburger - ARMA West c) We Are Connected - ARMA Canada Conference d) Saguisse & ARMAyeg Connector 	20 min	Angela Watt Emily Speight Ken Oldenburger Liz Icenogle

	<ul style="list-style-type: none"> e) ARMA Canada positions available <ul style="list-style-type: none"> – Central Advisor, Conference Program Assistant, Expo/Events Director, Marketing Assistant f) ARMA Canada website upgrade <ul style="list-style-type: none"> – New resources: iMasters, iNDEPTH, Mentor Program, IGBOK, Core Competencies, IGP Training, ARMA digital magazine (magazine.arma.org) online only, no longer in print g) Student engagement h) Wins & Challenges from across ARMA Canada <ul style="list-style-type: none"> – Consistent communication with potential and current members an area of focus – 2x more expensive to recruit new members than to retain current 		
8.	Questions <ul style="list-style-type: none"> – None 	15 min	Angela Watt
9.	Closing Motion to conclude AGM at 12:25pm	5 min	Angela Watt

Next Meeting:

Date and Time: July 25, 2019 – 9:00am – 12:00pm
Location: Red Deer County Office – Benalto Boardroom