

Date and Time:	Tuesday September 29, 2020; 12:00pm - 1:00pm
Location:	ZOOM Meeting – Meeting information shared upon registration.
Board members:	Angela Watt; Emily Speight; Jacqueline Gartner, Allan Thompson, Catherine Logan-Grainger, Gabriella Barker, Karrie Raun
Vacant Positions:	

Item #	Description	Time Allotted	Discussion Leader
1.	Welcome and Introductions	5 min	Emily Speight
2.	Updates from ARMA Canada, Regional, & ARMA International a) ARMA Canada President b) ARMA Regional Chapter Advisor c) ARMA International	15 min	Christy Walters Ken Oldenburger Heather Lehman
3.	Board Activities for 2019/2020 a) Programming Events – Successes & Wins b) Post Secondary Presentations & SLIS Accreditation c) Bylaw Rewrite d) Incorporation Status	20 min	Emily Speight Angela Watt
4.	Financial Update a) Financial Statement presentation	5 min	Angela Watt
5.	Volunteer Update a) Volunteer Announcement Upcoming Year b) Volunteer Acknowledgement	5 min	Jacqueline Gartner
6.	Announcement of Incumbent Board (2019/2020)	5 min	Angela Watt
7.	Yearly Summary for Director Portfolios a) President b) Treasurer c) Vice President d) Secretary e) Marketing f) Membership g) Communications	20 min	Angela Watt Emily Speight Catherine Logan-Grainger Allan Thompson Gabriella Barker Jacqueline Gartner
8.	Questions	5 min	Emily Speight
9.	Closing	5 min	Emily Speight

Next Meeting:

Date and Time: TBD

Location: